

Mid Atlantic Disc Club CONSTITUTION

ARTICLE 1 NAME AND DEFINITION

- Section 1. The name of this organization is the Mid Atlantic Disc Club, and its abbreviated title is MADC. The MADC Secretary will maintain the official address of the MADC.
- Section 2. The MADC is a Disc Sports Player's Organization. It is non-profit, IRS 501(A)-Form 990, and it is open to all people.

ARTICLE 2 PURPOSES AND GOALS

- Section 1. To organize and promote disc golf and disc sports within our Member States. To develop leaders and advocates in disc golf and disc sports and work towards an ever-growing player and Membership base through direct activity of Membership and Directors.
- Section 2. To maintain an organizational framework for representative government of the Members, through a popularly elected Board of Directors and State Coordinators.
- Section 3. To research, promote, and communicate best practices in areas such as, but not limited to, how to publicize events and programs, how to run clinics, courtesy and professionalism, how to develop youth programs, and how to increase female participation.
- Section 4. To maintain an organizational framework for the gathering of information, publishing a newsletter, and maintaining a Web site through which club events, results, activities, opinions, and other information beneficial to the MADC Membership and disc sports in general can be communicated.
- Section 5. To cooperate and work with other disc related organizations that have common interests and related objectives to the MADC for the good of disc sports.
- Section 6. To have direct involvement in the development, promotion, and running of events and programs that grow greater regional identity.
- Section 7. To recognize Members and groups that, through outstanding achievement, dedication, and persistent effort, have helped to move the MADC closer to it goals.
- Section 8. To raise funds for programs that are in unison with the goals of the club.

ARTICLE 3 MEMBERSHIP

- Section 1. All applications for Membership shall be accompanied by remittance of an appropriate fee. Membership shall become effective upon verification of qualifications and review by the Board, if necessary. The class of Membership shall be Active, Corporate, and Honorary. The Membership term shall be for the period of one (1) year, unless otherwise specified in the Constitution.
- Section 2. Active Members, referred heretofore as Members, must agree to obey and uphold the MADC Constitution, and meet all the requirements for Membership as established by the Constitution and the Board of Directors. Failure to maintain the obligations of

Membership will result in loss of all rights and privileges of Membership for the period in question.

- Section 3. A Corporate Membership will be granted to any business-entity that contributes \$250 or more as a sponsorship to any MADC Event. This form of sponsorship will grant the principle a Corporate Membership Card, a MADC Membership Mini Disc, mailings of the MADC Newsletter, and inclusion in the Newsletter and Web site listings of Corporate Sponsors. This form of Membership will be for one year from the date of their contribution.
- Section 4. Honorary Members are those selected to receive MADC Memberships as a gesture of goodwill. The MADC Board of Directors may issue Honorary Memberships. These Memberships shall be a lifetime award in recognition of the person's outstanding achievements. These Memberships will be given at no charge and will receive all benefits of Membership with exception of voting privileges or holding of elected office. Members may submit names for consideration of Honorary Membership.
- Section 5. The Privileges of Active Membership will be:
- To vote and hold office.
 - To be eligible for MADC Annual Awards, MADC Overall Prizes, and the MADC Invitational, as well as other MADC Programs.
 - To receive the MADC Newsletters.
 - To be a Member of a MADC Committee.
 - To have comments to committees or Board of Directors be duly considered and acted upon.
 - To qualify for special MADC merchandise offers.
 - To receive a Membership package with your unique Membership number.
 - To have special access to the MADC online Message Board.
- Section 6. All applications for Membership are subject to review by the Board of Directors.
- Section 7. It is the responsibility of Members to inform the Secretary of any change of address.

ARTICLE 4 BOARD OF DIRECTORS

- Section 1. The MADC Board of Directors will consist of four (4) Officers. These shall be the President, Vice President, Secretary, and Treasurer. The Board of Directors shall be the governing body of the MADC, heretofore known as the Board. The government and management of the MADC will be vested in the Board, except as otherwise provided for in the Constitution.
- Section 2. The President shall act as the Chairperson of the Board. The President is the Chief Executive of the MADC. The President shall preside at all business meetings of the MADC and shall be responsible for administering the affairs of the MADC according to the policies and regulations established by the Constitution. All Officers, Coordinators, and Committee persons shall report to the President upon request of the President or the Board. The President has the authority to create ad hoc MADC Committees to address specific issues.
- Section 3. The Vice President shall act for the President whenever the President is unable to perform her/his duties. Club elections shall also be coordinated and administered by the Vice-President.
- Section 4. The Secretary shall be responsible for recording and communicating the actions of the Board and committees to the Membership and will provide to any Member upon

reasonable request, as defined by the current Board, any information of its affairs, so long as it does not conflict with privacy rights. She/he shall maintain a headquarters office and perform clerical and data services of the organization.

Section 5. The Treasurer shall have charge of the MADC funds and disperse them upon authorization of the Board or Constitution. The Treasurer must approve all purchases/earnings/profit/debts incurred in the name of the MADC. No purchases made without this approval will be considered to be by the MADC. The Treasurer shall report annually or more often if requested by the MADC President or Board, the financial status of the organization. The Treasurer shall file all required financial documents with any government body as required to fully comply with all laws and regulations of every state in which the MADC conducts affairs.

The Treasurer through the Board shall prepare a budget each year for the MADC. This budget shall be prepared annually and shall be submitted to the MADC President four (4) months prior to the end of the fiscal year. The President will review the budget and submit it to the Board three (3) months prior to the end of the fiscal year. The Treasurer shall disperse funds in accordance with the budget.

Section 6. It shall also be the duty of the Board to present business for action to the MADC Membership. The Board shall determine which issues/changes /additions/deletions to any rules, standards, or requirements must be decided by the full Active Membership. As a guideline the Board should consider the importance of each item and the practicality of a full Active Membership vote, but voting by the full Membership should be encouraged.

Section 7. A quorum of the Board shall consist of a majority of the Board. In the event of a tie, the tie will be broken by a vote of the State Coordinators. The Board shall have power to make such regulations, not inconsistent with the Constitution, as shall be necessary for the protection of the property of the MADC and for the preservation of good order in the conduct of the affairs. All Board decisions must be by open ballot and must receive a majority vote for approval. The President shall attempt to have meetings at which all Board officers are physically present. Failing that, teleconferencing, Internet messaging, or vote-by-mail may be used. The President is interested to assure that all sides of an issue have been heard before the Board decides on a particular issue.

Section 8. The Board shall have no power to make the MADC liable for debts amounting to more than three quarters of the amount in the treasury, in cash, and not subject to any prior liabilities.

Section 9. It shall establish the amounts for all Membership dues and/or fees.

Section 10. The MADC Board shall conduct all of its affairs in the open and shall provide at cost of reproduction and postage any document, within reason, requested by any Member of the organization. There shall be no written communication between Directors or Committee Chairperson or any written minutes of any meeting concerning the MADC and the conduct of its business that is exempt from this requirement.

Section 11. The Board shall review and decide whether to approve all applications for Membership.

Section 12. Board officers shall be elected in accordance with the Constitution, see Article 8.

Section 13. If the office of President becomes vacant, the Vice President shall become President for the remainder of the term. If the vacated term is greater than six months, the Board shall elect another Vice President as soon as it becomes possible.

Section 14. Vacancies occurring in the offices other than President shall be filled by vote of the Board for the remaining portion of the term.

ARTICLE 5 MEMBER STATES

- Section 1. Member States currently are Delaware, Maryland, New Jersey, New York, and Pennsylvania.
- Section 2. Each Member State must at all times have a State Coordinator, heretofore referred as Coordinator, whether appointed or elected.
- Section 3. If the office of Coordinator becomes vacant, the Board of Directors shall temporarily appoint a State Coordinator. She/he shall be the Coordinator for that Member State for the remainder of the term. If the vacated term is greater than six months, the Member State shall elect another Coordinator as soon as it becomes possible, with the Board temporary appointment serving until the election is decided.
- Section 4. It is Member States' responsibility to make nominations and run elections for their Coordinators.
- Section 5. Only Active Members residing in a Member State may nominate a Coordinator for their state, and only Members residing within that Member State may run for or hold the office of Coordinator.
- Section 6. States may join the MADC with the approval of the Board and suitable evidence in the form of twenty (20) signatures of Active Members residing within that State, and an elected State Coordinator who is ready to serve.

ARTICLE 6 STATE COORDINATORS

- Section 1. Coordinators shall be responsible for administering the affairs of the MADC according to the policies and regulations established by the Constitution and the Board within their respective Member States. Coordinators shall act as the Board's liaison between Member States and the Board. Coordinators are to monitor adherence to the MADC Constitution of all MADC activities within their Member State, and to bring to the attention of the Board and the concerned party when non-adherence to the Constitution occurs within their Member State.
- Section 2. Coordinators shall gather event results, stories, and advertisements and communicate them directly to the MADC Newsletter and Web site. It is the responsibility of Coordinators to assure content that being used in the Newsletter or Web site be in the appropriate format.
- Section 3. Coordinators are to work closely with local clubs, charities, and related organizations within their Member States, to insure the best interests of all involved are being addressed and served.
- Section 4. Coordinators shall have no power to make the MADC liable for any debts, without prior approval from the MADC Treasurer or the Board.
- Section 5. Coordinators shall conduct all of their affairs in the open and shall provide at cost of reproduction and postage any document, within reason, requested by any Member. There shall be no written communication between Coordinators or any written minutes of any

meeting concerning the MADC and the conduct of its business that is exempt from this requirement.

ARTICLE 7 COMMITTEES

- Section 1. The committees of the MADC shall be approved by the Board, or created ad hoc by the President to manage the affairs of the MADC. There is no limit as to the number of MADC Committees a person may belong to.
- Section 2. The President, subject to approval of the Board, shall appoint the Committee Chairpersons, except where otherwise specified in the Constitution. Committee members shall be appointed by the committee chairperson and shall be Members of the MADC.
- Section 3. All committee meetings shall be conducted in accordance with Robert's Rules of Order. The Chairperson shall attempt to have meetings at which all Members of the Committee are physically present. All meetings shall be open to the full Membership of the MADC, or Member State, and announced in the Newsletter and Web site whenever practical. Failing that, teleconferencing or votes by mail may be used. The Chairperson is instructed to assure that all sides of an issue have been heard before the Committee decides a particular issue.
- Section 4. Committees should work closely with other disc sports organizations with similar committees.

ARTICLE 8 ELECTION PROCESS

- Section 1. The nomination process will be held for two weeks, starting on October 15 and running through November 1. Nominations will be accepted in writing by the Vice-President, with a seconding motion from the Active Member. All candidates must be Members. Any person nominated for more than one elected position will choose their preferred position of election before the ballots are printed. A nominee may accept, withdraw, or decline their nomination at any time before the November 1 close of nominations, as expressed to the Vice-President.
- Section 2. The Elections Committee shall be responsible for obtaining the consent of each nominee to serve if elected and securing biographical data of each nominee, which will be included on the ballot.
- Section 3. Elections shall be by closed using official ballots only, as issued to Members for voting. The official ballot may not be copied or reproduced.
- Section 4. An official ballot shall be posted to each Member by November 1, and ballots must be return postmarked no later than November 22. It is the responsibility of the Member to notify the Secretary of any change in mailing address. Each voter shall properly signify their choice on the ballot for the various elected positions. The ballots must be delivered to the Election Committee, who shall hold them until the completion of the election date, after which time they will be opened and counted by the Election Committee. Ballots postmarked after November 22 shall not be counted.
- Section 5. The Vice-President shall appoint two (2) or more tellers who are not running for elected office and are Members. They shall count the ballots and report the results to the Board. Those candidates receiving the greatest number of votes shall be elected. The results shall be reported to the Membership before December 1st.

- Section 6. All MADC Officers shall take office on January 1st (New Year's Day), following the election. The outgoing officers shall promptly turn over all documents, funds, equipment, and other property entrusted to them by the MADC for the conduct of the office.
- Section 7. The terms of office shall be two (2) years for all elected Officers.
- Section 8. No Member may hold more than one elected office, unless approved by a majority of the Board of Directors. This includes the MADC Board of Directors and MADC State Coordinators.

ARTICLE 9 FINANCIAL

- Section 1. The schedule of bi-annual dues for Active Members shall be fixed by a majority vote of the Board. Changes in the bi-annual dues amount shall become effective at the beginning of the next Membership Drive.
- Section 2. The period of existence of the MADC will be perpetual, and the fiscal year shall begin on January 1 and terminate on December 31.
- Section 3. The MADC shall not make a loan to an Officer, Director, or Member, nor lend its credit to or for such Officer, Director, or Member.
- Section 4. The MADC is a volunteer organization; no fees for services render may be paid unless prior approval of the Board is given.
- Section 5. In the event that the MADC should be dissolved for any reason, its assets (physical and monetary) shall be dispersed as follows:
- All debts and claims shall be paid from cash on hand; said assets shall be sold if said cash is insufficient to pay all debts and claims.
 - Any remaining asset, for which there are no claims or debts, shall be turned over, without any restrictions whatsoever, to a charitable organization of the Board's choosing.

ARTICLE 10 PROCEDURE FOR AMENDING THE CONSTITUTION

- Section 1. Recommendations for amending the Constitution may be submitted by Members, by requests from the Board, or by State Coordinators.
- Section 2. The Board shall consider all proposals submitted to it, and inform the Membership that it:
- A. Favors the proposal as presented.
 - B. Favors the proposal with suggested changes.
 - C. Is not in favor of the proposal and the reasons why.
- Section 3. A proposal to amend the Constitution, having been approved by the Board or having met the requirements of this article, shall be submitted to the Vice President, who shall place the proposed amendment on the Official ballot in November.
- Section 4. The Board shall declare adopted any proposed amendment to the Constitution that receives a two-thirds affirmative vote of the voting Members. Amendments to the Constitution become effective immediately following adoption.
- Section 5. The Constitution Committee may number and renumber the various articles and sections of the Constitution to facilitate ready reference.

- Section 6. Should any Member fail to receive satisfaction from any Committee, Coordinator or Officer, she/he may petition the Board by obtaining the signatures of twenty-five (25) Members. Should the Board fail to approve the amendment, the Petitioners may force the amendment on the ballot by obtaining the signatures of an additional fifteen (15) Members.

ARTICLE 11 DISCIPLINE OF MEMBERS

- Section 1. Charges of dishonesty, un-sportsman-like conduct, working against the principles of the MADC, injuring the good standing of another MADC Member (Active, Corporate, or Honorary), or acting against the MADC Constitution may be filed against any Member in a written petition signed by at least five (5) Members and submitted to the Board.
- Section 2. Should the Board decide to take action, a hearing date shall be established and the accused and accusers notified. The charges will be discussed with all the parties having equal opportunity to plead their case.
- Section 3. The Board may suspend the Membership of any Member for a specified time by a unanimous vote. If, in the Board's judgment, the infraction is of such magnitude, the Board may expel the Member from the MADC, and forward details and a notice of the action taken to the PDGA, or other governing organizations, for their consideration.
- Section 4. The Board may remove from the Board any Officer by a unanimous vote of all Board officers except for the Board Member in question.

ARTICLE 12 MEETINGS

- Section 1. The MADC will have a full Membership meeting at least once a year. All meetings shall be conducted in accordance with Robert's Rules of Order. At this meeting any Member may be recognized and be heard, in accordance with the agenda, and MADC business shall be conducted provided there is a quorum of the Board. At these meetings Constitutional votes may be conducted that require the full Membership.
- Section 2. The Executive Board will meet regularly to discuss, plan, and organize any pending business or considerations that pertain to the MADC. A quorum must be present to entertain motions, and a majority of the quorum is required to pass the motion. All motions and minutes of these regular meetings must be fully disclosed to the Membership.
- Section 3. Meeting moments will be kept by the Secretary, and reported in the next possible MADC Newsletter and on the Web site.

THIS CONSTITUTION WAS PRESENTED TO THE GENERAL MID-ATLANTIC DISC CLUB MEMBERSHIP FOR CONSIDERATION IN THE FALL OF 2000. DURING OUR ANNUAL MADC MEMBERSHIP MEETING ON 25 NOVEMBER 2000 IN WILMINGTON, DE, THIS VERSION OF THE MADC CONSTITUTION WAS DRAFTED, AGREED UPON, AND RATIFIED.